

MSFC Traffic Enforcement & Parking

MPG 1600.1B, Chapter 12

Rev. 4/02/04

May 2004



It's The Law...



AMCOM Regulation 210-2, Redstone Arsenal Traffic Regulations



Alabama Vehicular and Pedestrian Traffic Laws



MPG 1600.1B, MSFC Security Procedures and Guidelines, Chapter 12: Traffic Enforcement and Parking



Enforced by:



MSFC Protective Services » Marshall Space Flight Center



Military Police & Provost Marshal » rest of Redstone Arsenal

MSFC Protective Services



Reports MSFC traffic violations through employee's supervisor



Reports non-employee traffic violations to employer or violator's home address



Investigates all MSFC traffic violations & accidents



Brings certain violations to the attention of the Army Provost Marshal's Office for issuance of a U.S. Magistrate's Court citation

MSFC Protective Services



Impounds unattended vehicles:



Immediately, if they are causing a safety hazard & owner or driver can't be found



3 days after citation for unattended vehicle, when owner fails to remove vehicle



Owner or driver of cited vehicle must pay removal costs



Enforces parking regulations



Keeps records of MSFC traffic violations



Issues Service Vehicle Parking Permits



To companies for use in unmarked vehicles used by service personnel



Fully justified written requests submitted by manager or security officer



Proof of mileage reimbursement for on-Center use of privately owned vehicles must accompany permit request

Vehicle Operators Must...



Obey traffic regulations on MSFC & Redstone Arsenal



Have an Alabama-recognized valid state driver license



Comply at all times with Alabama laws for:



Driver licensing



Financial responsibility



Driving privileges may be suspended until person produces proof of insurance or proof that they have assumed the necessary financial responsibilities



Or, for vehicles registered at component facilities, comply with laws of that state



Park only in authorized spaces



Comply with parking restrictions & prohibitions



Official signs, other markings, or operations

Vehicle Operators Must...



Not park private or Government vehicles (except while unloading personnel or equipment):



In fire lanes



Within 15 feet of a fire hydrant or outside Fire Department sprinkler connection



Not go faster than 15 MPH in parking lots



Not go faster than 25 MPH on roadways where speed limits are not posted



Respond to siren or warning devices of approaching emergency vehicles by:



Pulling to right-hand curb, stopping clear of any intersection



Staying there until vehicle passes or officer directs otherwise

When A Traffic Accident Occurs...



Call for an officer



Protective Services on MSFC



Military Police on Redstone Arsenal



Can use 911



Provide officer with:



Name, address, rank (if military), serial or badge number, & organization



Show driver license if requested



Stay at accident scene, unless you must leave to call for help



Fill out & submit Standard Form 91, *Operator's Report of Motor Vehicle Accident*, for:



Government-owned vehicles



Government-contracted vehicles

If Accident Involves Injury or Death...

 **Call for an ambulance**

 **Can use 911**

 **Give reasonable assistance to the injured**

 **Stay at accident scene until medical help arrives**

 **Assist medical personnel, as directed, until all of the injured are under complete supervision by medical personnel**

MSFC Protective Services



Assesses points for violations of MSFC or Alabama traffic regulations



Lists total number of points assessed during the period on each Assessment Notice



Acts to suspend driving privileges when 12 traffic points have been assessed during any 2-year period



Traffic point assessments:

Driving under the influence	➡	12 points
Leaving accident scene involving death or personal injury	➡	12 points
Operating vehicle with suspended permit or driving privileges	➡	12 points

Point Assessments

Leaving accident scene without showing ID	➡	6 points
Owner knowingly allows person under the influence to operate vehicle	➡	6 points
Falsely stating that a decal has been destroyed	➡	6 points
Reckless driving	➡	6 points
Improper passing	➡	4 points
Failure to obey officer's signal	➡	4 points
Failure to obey traffic signal or stop sign	➡	4 points
Following too closely	➡	4 points
Failure to yield	➡	4 points

Point Assessments

Driving without a license	➡	4 points
Failure to comply with MSFC vehicle registration requirements	➡	4 points
All other moving violations	➡	3 points
Cell phone use while driving a Government-owned or – leased vehicle	➡	3 points
Failure to report accident when required by regulation or law	➡	2 points
Operating an unsafe vehicle	➡	2 points
No proof of insurance	➡	2 points
Seat belt violation	➡	2 points

Point Assessments

Child restraint violation	➡	2 points
Improper/expired tag	➡	2 points
Use of radar- or laser-detecting devices to: <ul style="list-style-type: none">• Indicate presence of speed recording instruments, or• Transmit simulated erroneous speeds	➡	2 points
Speeding:		
• 10 MPH over	➡	3 points
• 11 – 15 MPH over	➡	4 points
• 16 – 20 MPH over	➡	5 points
• 20 or more MPH over	➡	6 points

Point Assessments

Parking & Other Violations:

• Fire hydrant/fire lane/safety hazard	➡	4 points
• Handicap space	➡	3 points
• Reserved space	➡	2 points
• Government/service vehicle space	➡	2 points
• Decaled vehicle parked in visitor space	➡	2 points
• Transient at assigned area	➡	2 points
• Transient over time limit	➡	2 points
• Disregard of posted notices	➡	2 points
• No parking area	➡	2 points



If 2 or more violations are committed on a single occasion, points assessed will be for the offense with the highest point value

Appeals & Administrative Review



If driver believes that issuance of traffic citation & assessment of points were not warranted, or there were extenuating circumstances:



NASA Civil Service Employees may appeal



Non-Civil Service NASA Employees may:



Deliver written request to Manager, Protective Services within 30 days after receiving Notification of Assessment



Describe reasons for request & type of remedy desired



If Administrative Review Request is denied



Appeal to Director, Center Operations, within 10 workdays from date of denial



Decision of Director, Center Operations, is final



NASA Civil Service Employees may file a grievance



AFGE bargaining unit members file with the involved supervisor & Manager, Protective Services



MESA & non-bargaining unit members file with their immediate supervisor, who forwards it to the Manager, Protective Services



If Protective Services Manager's decision is not acceptable, grievance moves through an appeals process



For AFGE & MESA members, process follows union agreement



For non-bargaining unit members, appeal to Director, Center Operations, within 10 workdays from date of denial, with Director's decision final

Suspension of Driving Privileges



If driver earns 12 or more points during a 2-year period...



Driving privilege suspension:

- Is typically not invoked until appeal time limitations have expired
- Can be invoked at any time, if driving privileges endanger safety & health of others
- May include revoking right to operate Government vehicle for official business



NASA Civil Service Employees receive, through their organization, written notice that:

- Driving privileges will be suspended for 180 days, beginning after notification date
- Notice is sent within 10 working days after final appeal expiration date for last traffic citation
 - Instructs driver on actions to take
 - If caught driving during suspension period, 2 more years will be added to suspension
 - If caught a second time, matter will be referred to Human Resources for proper action
- Driver may appeal suspension through appropriate grievance procedure



Non-Civil Service NASA Employees receive written notice that:

- Driving privileges will be suspended, beginning 10 workdays after notification date
- Notice is sent within 10 working days after final appeal expiration date for last traffic citation
 - Instructs driver on actions to take
 - Says Administrative Review Request may be submitted to Manager, Protective Services, within 30 workdays of notice date
- Manager, Protective Services, provides written response within 10 workdays of request
- If written response is unsatisfactory
 - Make written appeal to Director, Center Operations, within 10 workdays from date of decision
 - May include request for personal hearing, to personally present evidence & arguments
 - Written decision (sustain, reduce, modify or revoke suspension) is made as soon as possible
 - Decision of Director, Center Operations, is final